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Government of Odisha  
Department of Women & Child Development and Mission Shakti  
Sachivalaya Marg, Bhubaneswar, PIN: 751001

**NOTICE**  
**CORRIGENDUM**

No. **WCD-CW-MISC-0050-2017** 20579 /WCD&MS, Date: 25/11/17

**SUB: APPLICATION FOR SELECTION AS CHAIRPERSON AND MEMBER OF THE  
CHILD WELFARE COMMITTEE**

In pursuance of the provisions contained under section 27 of the Juvenile Justice (Care and Protection of Children) Act, 2015 read with rules 15 and 88 of the Juvenile Justice (Care and Protection of Children) Model Rules, 2016, applications in the prescribed format are hereby invited from eligible and intending applicants for the positions of Chairperson/Members of the Child Welfare Committee (in short "CWC") in respect of the districts of 1.Angul, 2.Balasore, 3.Bargarh, 4.Boudh, 5.Deogarh, 6.Dhenkanal, 7. Ganjam, 8. Jagatsinghpur, 9. Kalahandi, 10. Kandhamal 11. Kendrapara, 12. Khurda, 13. Koraput 14. Malkangiri, 15.Mayurbhanj 16. Nawarangpur, 17.Nuapada, 18. Sambalpur and 19. Subarnapur.

The details of eligibility criteria, other conditions and format for application are available in the website of this Department, (<http://www.wcdodisha.gov.in>) and that of the Odisha State Child Protection Society ([www.oscps.nic.in](http://www.oscps.nic.in)) which may be accessed /downloaded.

Applications in the format prescribed along with self-attested copies of relevant certificates/documents etc. kept in a **sealed cover superscribed with the words "Application for selection as Chairperson / Members of the Child Welfare Committee"** may be sent to the office of the District Child Protection Unit of the District concerned during the office hours on any working day **on or before 18<sup>th</sup> December, 2017 by 5:00 P.M.** through **Speed Post / Regd. Post** or may be dropped in the Drop Box kept for the purpose in the said office.

**Those persons, who have already applied, pursuant to the Notice No. 1144 Dated 19.08.2016 as aforesaid need not apply again.**

  
Director, ICDS & Social Welfare-cum-  
Member Secretary, State Level Selection Committee

DETAILED INSTRUCTIONS FOR SELECTION OF APPLICANTS AS CHAIRPERSON OR MEMBER OF THE CHILD WELFARE COMMITTEE

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Sub-section (1) of section 27 of the Juvenile Justice ( Care and Protection of Children ) Act, 2015 [2 of 2016] read with rules 15 and 88 of the Juvenile Justice ( Care and Protection of Children) Model Rules, 2016 provide for constitution of a "Child Welfare Committee" for each district and selection of Chairperson/Members of the said CWC for the purpose of which applications are hereby invited from the eligible and interested applicants in the manner delineated below in respect of the districts as mentioned in the Notice.

**1. SUBMISSION OF APPLICATION:**

Applications are to be submitted in the format prescribed below:

FORMAT FOR APPLICATION FOR CHAIRPERSON / MEMBER OF THE CHILD WELFARE COMMITTEE (CWC) OF THE DISTRICT .....

To

**The Collector**  
**District.....**

**SUB: Submission of application for selection as Chairperson or Member or both of the CWC**

Affix self-attested  
passport size recent  
colour photograph

POSITION APPLIED FOR:.....

- (i) Chairperson or
- (ii) Member or
- (iii) Both

[Please indicate one of the options]

1. Name of the Applicant:
2. Mother's Name:
3. Father's Name:
4. Present Address:
5. Permanent address:
6. i. Date of Birth:  
[Photocopy of Document on proof to be attached]
- ii. Age as on 01.11.2017:
7. Gender:
8. Nationality:
9. ID reference:[Electors' Photo Identity Card / PAN / AADHAAR / DL etc.] .....  
Number assigned in one of these documents may be indicated
10. Phone number and Email ID, if any:.....

11. Details of active involvement in the field of health, education or welfare activities pertaining to children for at least seven years:

Activities pertaining to children in	Activities in brief along with name and address of organization if any	Years of experience	Duration to be mentioned against each activity (from-to)
1	2	3	4
1. Health			
2. Education			
3. Welfare			
TOTAL YEARS			

12. If applicant is a practicing professional with a degree in child psychology or psychiatry or law or social work or sociology or human development, the details of Degree obtained:

Name of the University or recognized Institution	Name of the Degree	Subject [Degree in child psychology or psychiatry or law or social work or sociology or human development ]	Year of Passing
1	2	3	3

13. If applicant is a retired Judicial Officer, please mention the posts, duration and experience details :

14. Present Occupation:

15. Whether she / he holds or previously held any position in CWCs/JJBs, if yes, mention:

- i) Name of the district[s]
- ii) Position
- iii) Tenure

Place:

Date:

**Signature in full**

DECLARATION

I, Shri/Ms.....Daughter/Wife/Son of Shri.....  
..... Village / Ward .....Block / Town .....Police  
Station..... District.....PIN.....State..... do hereby declare that I am  
not disqualified in terms of the stipulations made under sub section (4) of section 27 of the Juvenile  
Justice ( Care and Protection of Children) Act, 2015 and sub-rule (3) of rule 15 of the Juvenile Justice  
(Care and Protection of Children) Model Rules, 2016.

Place:

Date:

**Signature in full**

2. **CHECKLIST OF DOCUMENTS:**

Photocopy of documents (self-attested) to be enclosed with the application:

1. Certificate indicating date of birth (HSC Certificate/Birth Certificate/PAN Card/Driving License/Any other document issued by the authorities of the State Govt. or Govt. of India)
2. Proof of Identity (Elector's Photo Identity Card /PAN/Aadhar/DL etc.)
3. Certificates against Sl. No.11 above
4. Certificates against Sl. No.12 above
5. Supportive documents on Sl. No. 13 above

3. **EXPERIENCE, QUALIFICATION, AGE AND CRITERIA FOR THE CHAIRPERSON AND MEMBER OF THE CWC :**

For appointment as Chairperson or Member of the CWC, the applicant should have been :

- (1) (A) Actively involved in health, education or welfare activities pertaining to the children for at least seven years; or  
(B) A practicing professional with a degree in child psychology or psychiatry or law or social work or sociology or human development; or  
(C) A retired Judicial Officer
- (2) The candidates to be appointed as aforesaid shall be a person not less than 35 years of age as on the date of 1<sup>st</sup> November, 2017.
- (3) The CWC which consists of a Chairperson and four other members shall have at least one woman and another, an expert on the matters concerning children.
- (4) A Member selected by the Selection Committee **should not** :
  - (A) be holding such full time occupation that may not allow the person to give necessary time and attention to the work of the CWC as per the provisions of the Act and the Rules;
  - (B) be associated with any Child Care Institution, directly or indirectly, during his tenure as the Member of the CWC or have any other conflict of interest,
  - (C) hold any office in any Political Party during his tenure, or
  - (D) be insolvent

(5) A Member of the CWC shall be eligible for appointment of maximum of two terms, which shall not be continuous.

**4. PROCESS OF SELECTION:**

[1] All the applications received within the stipulated period in the office of the District Child Protection Unit of the District concerned shall be opened by the District Level Screening Committee having members nominated by the Collector and chaired by the Collector of the District concerned or any other senior officer like ADM / Project Director, DRDA authorized by the Collector, in presence of the applicants or her / his authorized representative.

In case, any such applicant or her / his authorized representative, does not turn up, the same shall be opened in absence of the said applicant / representative, in the office of the Collector concerned on **19.12.2017 at 11.00 A.M.**

[2] The applications so received shall be taken up for scrutiny one after another.

[a] Applications received **late** or found to be **incomplete** shall be kept separately, duly listed.

[b] Preliminary scrutiny of all the documents with reference to the conditions of eligibility shall be taken up and thereafter all the documents in original shall be verified with the photocopies of which have been attached to the application form on being produced by the applicant or her / his authorized representative, if present,

[c] In case the applicant or her / his authorized representative is found absent for which the District Level Screening Committee would not be able to verify the documents in original, the said application shall be forwarded to the State Level Selection Committee with an endorsement to that effect.

[d] Upon such scrutiny, all the applications duly sorted, shall be forwarded along with the Proceedings of the District Level Screening Committee to the Director, OSCPS.

[3] The State Level Selection Committee shall evaluate the candidates on the basis of qualifications, experience of working with children and personal interaction with the applicant.

[4] The State Level Selection Committee shall, on the basis of the evaluation procedure and criteria, select and recommend a panel of names one for the position of the Chairperson and another for the position of Members in order of merit to the State Government for appointment as Chairperson or Members of the CWC to fill up the subsequent vacancies arising if any.

**5. TENTATIVE SCHEDULE:**

SL. NO.	DATE	EVENT
1.	18.12.2017	LAST DATE FOR SUBMISSION OF APPLICATION IN THE OFFICE OF THE DISTRICT CHILD PROTECTION UNIT OF THE DISTRICT CONCERNED
2.	19.12.2017	SCRUTINY OF APPLICATIONS AND VERIFICATION OF DOCUMENTS IN ORIGINAL BY THE DISTRICT LEVEL SCREENING COMMITTEE
3.	26.12.2017	SUBMISSION OF APPLICATIONS BY THE DCPUs TO THE DIRECTOR, OSCPS

**6. GENERAL:**

- [1] Incomplete and / or applications received after the stipulated date shall be summarily rejected.
- [2] Cases of misrepresentation / manipulation of records / documents etc. in any manner shall be liable for prosecution.
- [3] Applicants while attending the scrutiny, in person or through authorized representative on the scheduled date shall produce all the documents in original of which self attested photocopies have been enclosed with her / his applications, failing which it may be liable for rejection.
- [4] The decision of the Government in the Department of Women & Child Development and Mission Shakti shall be final in the matter ancillary and incidental to the selection of the applicants as Chairperson or Member of the CWC.

*25/11/17*  
**Director, ICDS & Social Welfare-cum-  
Member Secretary, State Level Selection Committee**