

Government of Odisha

Department of Women & Child Development

No. WCD-ICDS-G-MISC-0017-2020 20477 /WCD, Dt. 12-09-2024

From

N.C. Jyoti Ranjan Nayak, OAS (SAG)

Additional Secretary to Government

To

The DSWOs

(Balangir, Baleshwar, Bargarh, Bhadrak, Boudh, Cuttack, Dhenkanal, Gajapati, Ganjam, Jagatsinghapur, Kalahandi, Kandhamal, Kendrapar, Khordha, Koraput, Malkangiri, Nabarangpur, Nayagarh, Nuapada, Puri, Rayagada, Sambalpur, Sonepur)

Sub:- Guidelines for Procurement of equipment/ furniture and water filter in AWCs

Madam / Sir,

In inviting a reference to the subject cited above, this is for your intimation that funds have been released for Procurement of equipments/furnitures and water filter vide letter no 13847 dated 28.06.2024.

Guidelines for Procurement of equipment/ furniture and water filter in AWCs are provided.

Since all the mini AWCs are upgraded into main AWCs, the funds may be utilized accordingly as per guidelines set for Main AWCs.

Refer to the attached guidelines for an expedited procurement process. Your prompt attention and adherence to these guidelines are appreciated.

Yours faithfully,



Additional Secretary to Government



Guidelines for procurement of equipment/ furniture and water filter in Anganwadi Centres and Mini Anganwadi Centres

Anganwadi centres are the first post of service delivery in the villages for health, nutrition and early learning. A range of services under Early childhood care and development (Non-formal pre-school education, ECCE day, Morning Snack, Hot Cooked Meals, THR) , and health & nutrition services (VHSND, Immunisation, nutrition counselling of mothers, growth monitoring of children, Annaprashan Diwas) are delivered at the AWCs.

In order to facilitate proper and smooth functioning of AWCs, regular attendance of preschool children, other beneficiaries and enhanced uptake of services, it is essential to strengthen the AWCs by providing essential facilities at AWCs.

Gol has provided funds (60:40) under the Anganwadi services scheme for strengthening facilities at AWCs where Rs 10,000/- is provided for Main AWCs and Rs 7000/- for the Mini AWCs.

Items for strengthening service delivery at AWCs

1. Chairs for Preschool children
2. Table for Preschool children
3. Water filter

Procurement procedure:

The above mentioned items shall be procured at the district level from GeM through the district level purchase committee chaired by the Collector/ADM. Fund for procurement of the items will be provided to the DSWOs. Specification for the items to be procured is at Annexure-I which is indicative and have to be referred to at the time of procurement.

Budget for procurement:

Sl.No	Items	Unit cost	Quantity for Main AWC**	Quantity for Mini AWC**	Budget for Main AWC (In Rs)	Budget for Mini AWC (In Rs)
1	Chairs for	300	15	10	4500	3000

	Preschool children					
2	Table for Pre school children	500	8	5	4000	2500
3	Water filter	1500	1	1	1500	1500
	Total				10000	7000

*The ceiling mentioned against the items includes transportation, taxes and all other charges as applicable.

**In case any AWC or mini AWC has lesser children in pre-school than 15 or 10 respectively, quantity of chair and table for pre-school children in that AWC/mini AWC will be limited to actual number of children.

Documentation and Monitoring:

- DSWOs to submit physical and financial progress made on procurement to the Department.
- AWW to maintain a stock account of all the items supplied by the district in the stock register.
- Officers from the department and districts visiting AWCs during routine field visits to ensure availability of the items as per the entry made in the stock register.
- **Submission of UCs:** DSWOs to submit UC to the Department within one month of procurement of the items.

Annexure-I

Specification of items to be procured for AWCs

Sl.No	Item	Specification
1	Student Chair	Type of Chair - Monoblock with arm Material - Plastic, Chair Overall Size W 385mm x D 380mm

		x Height 540mm, Weight Carrying Capacity of Chair should be minimum 30 kg , Perforations to be provided for air circulation to avoid sweating, All legs should be on one plain Warranty: 1 year
2	Student table	Material: Plastic Shape: Rectangular, four legs No storage, no frame Length in mm (+/- 5 mm) 550 Breadth in mm (+/- 5 mm) 450 Height in mm (+/- 10 mm) 460 Warranty: 1 year Sharp edges are not acceptable, Table leg should be fitted with antiskid pad
3	Water filter	• Storage Tank Capacity: 5 litres - Raw water, 5 litres - Purified water; Filtration Capacity : 0.31 litres per minute • Transparent tank made of unbreakable ABS food-grade plastic