

**Government of Odisha**  
**Women & Child Development Department**

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No. WCD-ICDS-G-MISC-0009-2020 - 16724 /WCD, Dtd. 05-08-2023

From

**Sri Durga Prasad Maharana, OAS**  
**Additional Secretary to Government**

To

**All DSWOs**

Sub: Guideline for utilization of funds towards training of teachers/AWWs in 21601 AWCs under STARS

Ref: This Office Memo No. 15655/WCD dtd. 27.07.2023

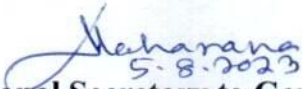
Madam/Sir,

In inviting a reference to the subject cited above and letter cited under reference, I am directed to share herewith the guidelines for co-located AWCs for utilization of pre-primary education funds @ Rs. 600/- per co-located AWC towards training of teachers/AWWs in 21601 AWCs under STARS for FY 2021-22, received from Odisha School Education Programme Authority (OSEPA) for scrupulous implementation.

Component-wise and district-wise break-up of the funds is enclosed at Annexure-A for your ready reference.

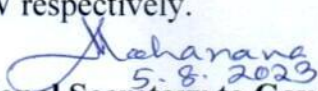
You are requested to draw the amount and make necessary expenditure as per the guidelines/ instructions and cost norms mentioned at Annexure-B. Utilization Certificate must be submitted in time.

Yours Faithfully,

  
5.8.2023  
**Additional Secretary to Government**

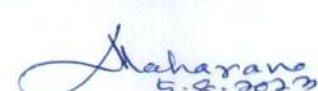
Memo No 16725 /WCD, Dtd - 05-08-2023

Copy submitted to P.S to the Commissioner-cum-Secretary/P.A to the Director, ICDS & SW, W & CD Department for favour of kind information of the Commissioner-cum-Secretary and Director, ICDS & SW respectively.

  
5.8.2023  
**Additional Secretary to Government**

Memo No 16726 /WCD, Dtd - 05-08-2023

Copy forwarded to the State Project Director OSEPA, for information.

  
5.8.2023  
**Additional Secretary to Government**

Memo No 16727 /WCD, Dtd 05-08-2023

Copy forwarded to Madhumita Das, ECCE Consultant for information and necessary follow-up action.

  
5-8-2023  
**Additional Secretary to Government**

**Annexure-A**

| <b>Funds @ Rs. 600/- per co-located AWC under STARS to support the 21601 co-located AWCs (FY 2021-22)</b> |                 |                          |                               |                                 |                                                                   |                                                |                                                                            |              |
|-----------------------------------------------------------------------------------------------------------|-----------------|--------------------------|-------------------------------|---------------------------------|-------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------|--------------|
| <b>Sl.No.</b>                                                                                             | <b>District</b> | <b>Total No. of AWCs</b> | <b>No. of co-located AWCs</b> | <b>AWWs training @ Rs.100/-</b> | <b>Workshop on preschool kit preparation (TLM/DIY) @ Rs.200/-</b> | <b>Support to maintain the AWCs @ Rs.200/-</b> | <b>Training module will be prepared with focused activities @ Rs.100/-</b> | <b>Total</b> |
| <b>1</b>                                                                                                  | <b>2</b>        | <b>3</b>                 | <b>4</b>                      | <b>5</b>                        | <b>6</b>                                                          | <b>7</b>                                       | <b>8</b>                                                                   | <b>9</b>     |
| 1                                                                                                         | ANGUL           | 1684                     | 758                           | 75,800                          | 1,51,600                                                          | 1,51,600                                       | 75,800                                                                     | 4,54,800     |
| 2                                                                                                         | BOLANGIR        | 2770                     | 1203                          | 1,20,300                        | 2,40,600                                                          | 2,40,600                                       | 1,20,300                                                                   | 7,21,800     |
| 3                                                                                                         | BALASORE        | 4242                     | 667                           | 66,700                          | 1,33,400                                                          | 1,33,400                                       | 66,700                                                                     | 4,00,200     |
| 4                                                                                                         | BARGARH         | 2919                     | 723                           | 72,300                          | 1,44,600                                                          | 1,44,600                                       | 72,300                                                                     | 4,33,800     |
| 5                                                                                                         | BHADRAK         | 2435                     | 851                           | 85,100                          | 1,70,200                                                          | 1,70,200                                       | 85,100                                                                     | 5,10,600     |
| 6                                                                                                         | BOUDH           | 727                      | 429                           | 42,900                          | 85,800                                                            | 85,800                                         | 42,900                                                                     | 2,57,400     |
| 7                                                                                                         | CUTTACK         | 3318                     | 1346                          | 1,34,600                        | 2,69,200                                                          | 2,69,200                                       | 1,34,600                                                                   | 8,07,600     |
| 8                                                                                                         | DEOGARH         | 798                      | 201                           | 20,100                          | 40,200                                                            | 40,200                                         | 20,100                                                                     | 1,20,600     |
| 9                                                                                                         | DHENKANAL       | 2220                     | 761                           | 76,100                          | 1,52,200                                                          | 1,52,200                                       | 76,100                                                                     | 4,56,600     |
| 10                                                                                                        | GAJAPATI        | 2445                     | 294                           | 29,400                          | 58,800                                                            | 58,800                                         | 29,400                                                                     | 1,76,400     |
| 11                                                                                                        | GANJAM          | 5161                     | 1213                          | 1,21,300                        | 2,42,600                                                          | 2,42,600                                       | 1,21,300                                                                   | 7,27,800     |
| 12                                                                                                        | JAGATSINGHPUR   | 1840                     | 649                           | 64,900                          | 1,29,800                                                          | 1,29,800                                       | 64,900                                                                     | 3,89,400     |
| 13                                                                                                        | JAJPUR          | 2826                     | 1044                          | 1,04,400                        | 2,08,800                                                          | 2,08,800                                       | 1,04,400                                                                   | 6,26,400     |
| 14                                                                                                        | JHARSUGUDA      | 967                      | 292                           | 29,200                          | 58,400                                                            | 58,400                                         | 29,200                                                                     | 1,75,200     |
| 15                                                                                                        | KALAHANDI       | 2348                     | 380                           | 38,000                          | 76,000                                                            | 76,000                                         | 38,000                                                                     | 2,28,000     |
| 16                                                                                                        | KANDHAMAL       | 2202                     | 479                           | 47,900                          | 95,800                                                            | 95,800                                         | 47,900                                                                     | 2,87,400     |
| 17                                                                                                        | KENDRAPARA      | 2147                     | 1042                          | 1,04,200                        | 2,08,400                                                          | 2,08,400                                       | 1,04,200                                                                   | 6,25,200     |
| 18                                                                                                        | KEONJHAR        | 3351                     | 1099                          | 1,09,900                        | 2,19,800                                                          | 2,19,800                                       | 1,09,900                                                                   | 6,59,400     |
| 19                                                                                                        | KHURDHA         | 2554                     | 883                           | 88,300                          | 1,76,600                                                          | 1,76,600                                       | 88,300                                                                     | 5,29,800     |
| 20                                                                                                        | KORAPUT         | 3404                     | 397                           | 39,700                          | 79,400                                                            | 79,400                                         | 39,700                                                                     | 2,38,200     |
| 21                                                                                                        | MALKANGIRI      | 1320                     | 562                           | 56,200                          | 1,12,400                                                          | 1,12,400                                       | 56,200                                                                     | 3,37,200     |
| 22                                                                                                        | MAYURBHANJ      | 5153                     | 1891                          | 1,89,100                        | 3,78,200                                                          | 3,78,200                                       | 1,89,100                                                                   | 11,34,600    |
| 23                                                                                                        | NABARANGPUR     | 2321                     | 359                           | 35,900                          | 71,800                                                            | 71,800                                         | 35,900                                                                     | 2,15,400     |

|    |              |              |              |                  |                  |                  |                  |                    |
|----|--------------|--------------|--------------|------------------|------------------|------------------|------------------|--------------------|
| 24 | NAYAGARH     | 1584         | 703          | 70,300           | 1,40,600         | 1,40,600         | 70,300           | 4,21,800           |
| 25 | NUAPADA      | 1406         | 278          | 27,800           | 55,600           | 55,600           | 27,800           | 1,66,800           |
| 26 | PURI         | 2599         | 905          | 90,500           | 1,81,000         | 1,81,000         | 90,500           | 5,43,000           |
| 27 | RAYAGADA     | 2053         | 258          | 25,800           | 51,600           | 51,600           | 25,800           | 1,54,800           |
| 28 | SAMBALPUR    | 1886         | 528          | 52,800           | 1,05,600         | 1,05,600         | 52,800           | 3,16,800           |
| 29 | SONEPUR      | 1556         | 503          | 50,300           | 1,00,600         | 1,00,600         | 50,300           | 3,01,800           |
| 30 | SUNDARGARH   | 3918         | 903          | 90,300           | 1,80,600         | 1,80,600         | 90,300           | 5,41,800           |
|    | <b>Total</b> | <b>74154</b> | <b>21601</b> | <b>21,60,100</b> | <b>43,20,200</b> | <b>43,20,200</b> | <b>21,60,100</b> | <b>1,29,60,600</b> |

**Annexure-B****Guidelines/instructions for utilization of funds @ Rs. 600/- per AWC for 21601 AWCs ( FY 2021-22) for training of teachers/AWWs –**

20601 numbers of AWCs were identified as co-located AWCs during the financial year 2021-2022. Accordingly, Odisha School Education Programme Authority (OSEPA) had released a sum of Rs. 1,29,60,600/- (@ Rs. 600/- per AWC for 21601 AWCs) under STARS for support to pre-primary education for training of teachers/ AWWs working in the co-located AWCs .

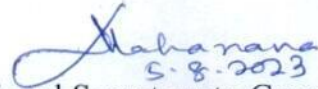
The manner in which the funds are to be utilized and the training methodology to be followed have been detailed below-

| Sl.No | Activity                                                                             | Item of Expenditure                                                                      | Cost Norms                            | Calculation                                         | Total Cost in Rs.                                                      | Grand Total in Rs. |
|-------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------------|------------------------------------------------------------------------|--------------------|
| 1     | <b>Training of AWWs @ Rs 100/- Per AWC for 30 AWCs Rs 3,000/- (Rs.100/- *30AWCs)</b> | Food                                                                                     | Rs 60/- per trainee / Trainer per day | Rs. 60/- x 35 (participants/ trainer/ staff) x 1day | 100                                                                    | 2100               |
|       |                                                                                      | Training logistics                                                                       | Rs.20 /- per trainee per day          | @ Rs. 20/- x 30 participants                        |                                                                        | 600                |
|       |                                                                                      | T.A for trainer (lump sum)                                                               | Rs 300/- per batch                    | Rs 300/- per batch per trainer                      |                                                                        | 300                |
|       | <b>Total</b>                                                                         | <b>Total cost of the training for 30 AWWs (At sector level)</b>                          |                                       |                                                     |                                                                        |                    |
| Sl.No | Activity                                                                             | Item of Expenditure                                                                      | Cost Norms                            | Total cost in Rs.                                   | Methodology                                                            | Trainer            |
| 2     | <b>Sector level Workshop on preschool kit preparation (TLM/DIY) @ Rs.200/-</b>       | Rs 200/- per centre for TLM/DIY i.e drawing sheet, crayon, clay , glue, color paper etc. | Rs.200 per AWC                        | 200                                                 | Presentation, Group activity, Low cost No cost Do It Yourself sessions | DIET, DRG,BRG      |
| 3     | <b>Support to maintain the AWCs</b>                                                  | Mat for AWC                                                                              | Rs.200 per AWC                        | 200                                                 | golden grass/ nylon chatai/ floor mat (6 ft x 9ft, multi color)        | N/A                |

|   |                                                          |                                  |                |     |                                     |     |
|---|----------------------------------------------------------|----------------------------------|----------------|-----|-------------------------------------|-----|
| 4 | Training module will be prepared with focused activities | Printing cost of training module | Rs 100 per AWC | 100 | Training on activity/ Workbook book | N/A |
|---|----------------------------------------------------------|----------------------------------|----------------|-----|-------------------------------------|-----|

**Funds and Methods:**

- The prescribed budget is for training of teachers/ AWWs of 21601 co-located AWCs for the financial year 2021-2022.
- For smooth implementation, cost effectiveness and quality assurance, the training fund has been released to DSWOs.
- The funds for activities at Serial No. 1, 2 & 4 has been transferred to the ECCE (Pre- Primary) account of the DSWOs. The DSWOs shall transfer the same to CDPOs account for organizing training activities at the sector level.
- For activity at Serial No. 3, DSWOs shall transfer the funds to AWWs' account for extending support to maintain the AWCs (for purchase of golden grass/ nylon chatai/ floor mat [6 ft x 9ft, multi color]).
- Training programme shall be organized in collaboration with the SCERT/ DIET/ District Resource Group (DRG)/Block Resource Group (BRG) of the respective districts. In case of any further assistance, the district may reach out to the ECCE branch of the Department at (Email: [ecce.wcdicds@gmail.com](mailto:ecce.wcdicds@gmail.com))

  
 5.8.2023  
 Additional Secretary to Government