

Government of Odisha

Department of Women and Child Development

WCD-FE-MISC-0105-2023 25725 Dtd. 13/11/2023

OFFICE ORDER

Sub: Guidelines for Inter-District Transfer of Regular ICDS Supervisors belonging to District cadre posts under the W&CD Department.

Grievance petitions/ Representations have been received regularly from the ICDS Supervisors and their family members in the matter of inter-district transfer on various grounds. In order to have a rational approach to consider their grievance it has been decided to formulate a guideline for their Inter-District transfer.

1. Applicability:

These guidelines shall be applicable to Regular ICDS Supervisors belonging to District Cadre.

A. Principles

Inter-District Transfer of ICDS Supervisors would be considered on following grounds :-

a) Only on mutual ground, medical ground of terminal illness of self/ spouse/children.

The transfer cases on ground of terminal illness shall be determined on the basis of principles and procedures issued by the Health and FW dept. vide annexure -1 of their Notification No-10217 dt-17-05-2016.

b) If the spouse of the applicant is an employee of the State Government/ Central Govt. or Public Sector undertaking who is working in the district to which the applicant has filed her application for transfer.

c) If the employee is a Person with Disability having percentage of disability 60 % or more and where the support of her family is required for leading a dignified life, the transfer cases of such employee shall be considered on the basis of certification of the disabilities issued by the State Medical Board.

B. Impact on Seniority

In case of transfer to the other district made on her own request on any one of the above grounds, the employee will lose the seniority on joining in the new district and shall be the junior most in the cadre on the date of joining in the new district. Her name shall be placed at the bottom in the gradation list on the date of joining in the new



district. She shall be the junior most in her cadre on the date of joining in the new district.

(Illustration: if 'X' while working as ICDS supervisor in Dhenkanal district is transferred to Angul district and joined on 01-11-2023 then her name will be placed below in the gradation list of the ICDS supervisor who have already joined as on 31-10-2023)

The willing candidate(s) should submit an undertaking to this effect accompanied with the application of such transfer.

C. Eligibility:

- a) Only regular ICDS supervisors are eligible to apply for such inter-district transfer
- b) The ICDS supervisors may apply for her transfer to any district of her choice through her appointing authority(i.e concerned Collector & DM) only with clear consent of her appointing authority in favour of the transfer so applied by the employee.
- c) The ICDS supervisors concerned must have completed at least 3(three) years of continuous/uninterrupted service to be considered for such transfer.
- d) Such transfer will be made only against same category i.e. ST against ST, SC against SC, General against General, SEBC against SEBC, PwD against PwD subject to the availability of the vacancy in that category.
- e) The inter-district transfer can be availed by an ICDS supervisor only once in her total service period. Any person, who has already availed inter-district transfer earlier, will not be considered for any such transfer again. The DSWO of the district shall be responsible for making this check using service book and other related documents while validating the transfer applications.

D. Procedure

The applications shall be scrutinized on the basis of principles contained in the guideline and ineligible cases shall be rejected.

The eligible applications shall be short listed by the Committee constituted for the purpose as may be decided by the Commissioner-cum-Secretary/Principal Secretary.

The Committee will examine all the proposals with reference to the provisions of these guidelines and submit its recommendation to the Commissioner-cum-Secretary/Principal Secretary for consideration. Transfer shall get effected subject to the approval of the Government .

No TA/DA shall be admissible on such transfer.

The transfer shall not be claimed as a matter of right and authority reserves the right

to accept or reject any application without assigning any reason thereof in exigencies of public service. The interest of the District will be given top priority

If at any time, it is felt necessary to amend or relax any provision(s) contained in this Guideline the same may be made with the approval of the Government.

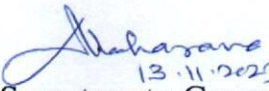
By order of the Governor


13/11/2023

Commissioner-cum-Secretary to Govt.

Memo No. 25126 /WCD, Date: 13/11/2023

Copy forwarded to all Collectors/ all DSWOs for information and necessary action.


13.11.2023

Additional Secretary to Government.