

Government of Odisha

Women & Child Development Department

No PT3-WCD-ICDS-G-MISC-0009-2020 No - 2931

Dt 14-02-2023

From

Sambit Kumar Nayak, O A S

Additional Secretary to Govt.

To

All DSWOs

Sub: Guideline for the activities to be under taken in AWCs collocated inside the Govt. schools premises under SSA.

Ref: This office Memo No.21411/WCD dated 21.12.2022

Madam/Sir,

In inviting reference on the above subject, I am directed to share herewith the guidelines for collocated AWCs for utilization of pre-school education funds for FY2022-23, received from Odisha School Education Programme Authority (OSEPA) for scrupulous implementation.

I am directed to say that as per cost norms mentioned below expenditure should be ensured at the earliest & UC must be submitted in time.

Sl.No	Heading	Cost norms for co-located AWC
1	Support to provide for TLM/DIY kit	Rs.2000/- per AWC
2	DG based workbook (Part I & II)	Rs. 200/- per AWC (1 set for each AWC)
3.	Child centric activity books for quality school readiness:	Rs.1500/- per AWC (for item i & ii)
	i) 2 no of DG based workbook (Part I & II)	Rs. 1000/- for 10 set of workbooks for 5 to 6 yrs children.
	ii) 5 numbers of children activity books	Rs. 500/- for 5 numbers of



	available in local market i.e tracing / pasting book/ slate/ science comics books/ paper crafts/ slam book/ flash cards etc.	activity books)
4	AWWs/Teachers handbook	Rs.300/- per AWC
5	5 days Training of AWW/designated teacher on early grade Foundational Learning and Numeracy (FLN) frame work.	Rs.4000/- per AWC
	Total	Rs. 8000/-

Component-wise & District-wise break-up of the funds is enclosed (Annexure I) for your ready reference read with the list of the co-located AWCs (Annexure II sent vide mail). You are requested to draw the amount and make necessary expenditure as per guideline/instructions (Annexure III) intimated by the Department. However, DSWOs are instructed to wait the for the utilization of Activity No 5 till further communication from the department.

Yours faithfully,

13/02/23
Additional Secretary to Govt.

Memo No *2932*

/WCD, Dt *14-02-2023*

Copy submitted to P.S to the Commissioner-cum-Secretary/P.A to the Director, ICDS & SW, W& CD Department for favour of kind information of the Commissioner-cum-Secretary and Director, ICDS & SW respectively.

13/02/23
Additional Secretary to Govt.

Memo No *2933*

/WCD, Dt *14-02-2023*

Copy forwarded to the State Project Director, OSEPA, for favour of kind information.

13/02/23
Additional Secretary to Govt.

Memo No *2934*

/WCD, Dt *14-02-2023*

Copy forwarded to the Madhumita Das, State ECCE Consultant for information and necessary follow-up action & regular monitoring.

13/02/23
Additional Secretary to Govt.

Guideline for the Collocated AWCs For FY 2021-22

In Odisha 21601 numbers of AWCs are co-located inside the school premises. Hence the approved activities under the pre primary education under (AWP&B) may be followed as shared by Odisha School Education Programme Authority (OSEPA). DSWOs to ensure the proper implementation of the activities in collaboration with DEO, BEO and CDPOs.

The major activities to be undertaken for the 5 to 6 years children in the 21601 numbers collocated AWCs. The training program for the AWWs to be conducted by the TE of DIET of the respective districts to build capacity of the AWWs for a quality school readiness intervention.

Budget:

Sl.No	Heading	Cost norms
1	Support to provide for TLM/DIY kit	Rs.2000/- per AWC
2	DG based workbook (Part I & II)	Rs. 200/- per AWC (1 set for each AWC)
3	Child centric activity books for quality school readiness: i) 2 no of DG based workbook (Part I & II)	Rs.1500/- per AWC (In includes item 3 i & ii) Rs. 1000/- for 10 set of workbooks for 5 to 6 yrs children.
	ii) 5 numbers of children activity books available in local market i.e tracing / pesting book/ slate/ science comics books/ paper crafts/ slam book/ flash cards etc.	Rs. 500/- for min 5 numbers of activity books)
4	AWWs/Teachers handbook	Rs.300/- per AWC
5	5 days Training of AWW/designated teacher on early grade Foundational Learning and Numeracy (FLN) frame work.	Rs.4000/- per AWC (Department will conduct an orientation in this regards for activity No 5.



	Total	Rs. 8000/-
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Funds:

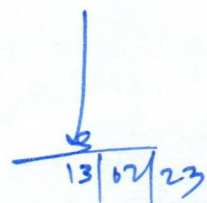
- The prescribed budget is for 21601 collocated AWCs program implementation for financial year 2021-22 FY. Necessary funds would be transferred to the DSWO Account, who, in turn, would transfer the same to the account of the AWWs concerned under intimation to the CDPOs.
- Concerned DSWO under the guidance of the District Collector shall take necessary steps to print the item no 2, 3 (i), 4 materials at the district level for the quality assurance and cost effectiveness on bulk printing. DSWOs to ensure the timely printing and distribution of the printing materials. Due procedure to be followed for selection of vendors for all activities and approval of District Collector be taken for all procurement.
- On receipt of funds, the DSWO would transfer the funds to the account of AWW through e-transfer Rs.2000/- per AWC (Item 1- support to provide for TLM/DIY kit).
- DSWO to organise training program for the AWWs in collaboration with DEO/BEO/CDPO along with Teacher Educator's of DIET of the respective districts to build capacity of the AWWs for a quality school readiness program implementation.

Procurement and Monitoring:

- The capacity building/Training cost would be transferred to the account of DSWOs respectively. Once the trainings are organised, DSWO to provide physical and financial progress to the Department. A report with photographs and details to be submitted to the Department.
- The guideline should be followed and ensured with community participation involvement during Ankur Divas.
- The Lady Supervisors and CDPOs along with other officers in the districts will verify that all the items prescribed above are physically available. The Supervisors shall also verify cash memo on support of such procurement by the AWW and installations.
- The printed materials and facilities are to be labelled with year of printing/procurement stamped.

Non-negotiable

The procured material should be child friendly, age specific, contextually appropriate ensuring uniformity and consistency in all co-located AWCs in the Districts.


Additional Secretary
W&CD Department