

Government of Odisha

Department of Women & Child Development

No. WCD-ICDS-N-SCHM-0004-2024/ **7734** / WCD, Dt. **18-03-25**

From

Swayamprava Mohanty, OAS (SS)

Special Secretary to Govt.

To

All Collectors

Sub: Standard Operating Procedure for closure of Anganwadi Centers during Summer season.

Ref: This Department letter No:**8677**, Dtd: 18.04.2024 and letter No:**9687**, Dtd: 26.04.2024

Madam/Sir,

In inviting a reference to the subject cited above. I am directed to intimate the revised timing for functioning of AWCs during summer as below:

AWC	Normal Timing	Revised Timing
Functioning in own building (or any other building fully earmarked for AWC)	09.00 AM to 02.00 PM	07.00 AM to 09.00 AM
Functioning in School classroom (which has to be vacated before school hours)	07.00 AM to 12.00 PM	07.00 AM to 09.00 AM

The detailed activity schedule is attached herewith at Annexure-1.

Therefore, you are requested to ensure functioning of AWCs as per the timing and activity schedule prescribed herewith. In case, it is not possible due to heat wave conditions, dry ration to be provided to the beneficiaries and AWCs may remain closed during the period. Necessary instruction in this regard to be circulated to all ICDS field functionaries for scrupulous adherence.

This may be treated as **"MOST URGENT"**.

Yours faithfully,

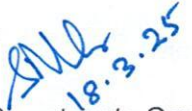

18.3.25
Special Secretary to Govt.

P.T.O.

Memo No. 7735

WCD, Date. 18-03-25

Copy forwarded to all DSWOs for information and necessary action.


18.3.25
Special Secretary to Govt.

Daily activity schedule for Anganwadi Centres functioning in own buildings/ Community Halls/Non-School building			
Normal timing (09.00 AM to 02.00 AM)	Revised Timing (07.00 AM to 09.00 AM)	AWC Activities	Pre-School Activities
09.00 AM to 09.15 AM	07.00 AM to 07.15 AM	Making Arrangements	Welcome children, ensure personal hygiene of the children & prayer
09.15 AM to 12.45 PM	07.15 AM to 08.30 AM	Pre-School	Provide Morning Snacks and ensure children eat it and wash hands before and after eating.
			Activities for development of cognitive skills, physical & motor development. Concept development, Language development as well as social development. Practice of workbook and activity as given.
12.45 PM to 01.00 PM	08.30 AM to 09.00 AM		Provide Hot Cooked Meal (HCM) and ensure children eat it and wash hands before and after eating. Say "good bye" to children.
01.00 PM to 02.00 PM	After 05.00 PM	Home Visit (at least 2 prioritised home visits to Pregnant & Nursing women, counselling and weighing of new-born/Malnourished children)	

Daily activity schedule for Anganwadi Centres functioning in School class rooms (which has to be vacated before school hours)

Normal timing (07.00 AM to 12.00 PM)	Revised Timing (07.00 AM to 09.00 AM)	AWC Activities	Pre-School Activities
07.00 AM to 07.15 AM	07.00 AM to 07.15 AM	Making Arrangements	Welcome children, ensure personal hygiene of the children & prayer
07.15 AM to 09.45 AM	07.15 AM to 08.30 AM	Pre-School	Provide Morning Snacks and ensure children eat it and wash hands before and after eating.
			Activities for development of cognitive skills, physical & motor development. Concept development, Language development as well as social development. Practice of workbook and activity as given.
09.45 AM to 10.00 AM	08.30 AM to 09.00 AM		Provide Hot Cooked Meal (HCM) and ensure children eat it and wash hands before and after eating. Say "good bye" to children.
10.15 AM to 12.00 PM	After 05.00 PM	Home Visit (at least 2 prioritised home visits to Pregnant & Nursing women, counselling and weighing of new-born/Malnourished children)	

