

ADVERTISEMENT FOR RESEARCH PROPOSAL

Research proposals are invited from eligible Universities of Government of Odisha (Government University) only for the following research projects of the Odisha State Commission for Women during the financial year 2025-26.

1. Gendered Impact of Climate Change: Assessing the Socio-economic and Health Vulnerabilities of Women due to Climate Change.
2. Silent Wounds: Exploring the Dynamics and Consequences of Emotional Violence in Intimate and Domestic Spaces.
3. Migration and Gendered Exploitation: Experience of Women in Informal Labour Markets.
4. Challenges & Gaps in Implementation of the POSH Act, 2013 in Academia: Colleges & Universities in Odisha.
5. A Study on Cyber Crimes Against Women in Odisha: Trends, Tackling and Cyber Safety.

All research proposals submitted by the applicant Universities are subject to scrutiny by the Research Project Scrutiny Committee (RPSC) constituted by the Commission for the said purpose. Proposals in the prescribed format may be sent to **“The Convenor Secretary, Odisha State Commission for Women, Block A1, 1st Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar-751007”** through Registered Post/ Speed Post **within 15 days of this advertisement**. For further details of the proposal, application format and procedure for submission of proposal, kindly refer to website of www.wcd.odisha.gov.in


Convenor Secretary
Odisha State Commission for Women

ODISHA STATE COMMISSION FOR WOMEN

A 1 Block, 1st Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar - 751007

Invitation for Expression of Interest (EOI) for Research Projects

Odisha State Commission for Women, a statutory body constituted under the Orissa State Commission for Women Act, 1993 (Orissa Act 19 of 1994) intends to promote research activities on different aspects of life of women in Odisha. The ultimate aim is to translate the research findings into an action plan so as to protect and promote the socio-economic conditions and rights of women in Odisha.

The Commission invites Expression of Interest (EOI) from the Universities established by the Government of Odisha for undertaking research projects on the thrust areas/ themes listed below:

1. Gendered Impact of Climate Change: Assessing the Socio-economic and Health Vulnerabilities of Women due to Climate Change.
2. Silent Wounds: Exploring the Dynamics and Consequences of Emotional Violence in Intimate and Domestic Spaces.
3. Migration and Gendered Exploitation: Experience of Women in Informal Labour Markets.
4. Challenges & Gaps in Implementation of the POSH Act, 2013 in Academia: Colleges & Universities in Odisha.
5. A Study on Cyber Crimes Against Women in Odisha: Trends, Tackling and Cyber Safety.

Eligibility Criteria:

The research support shall be made available to Universities established by the Government of Odisha (Government Universities) with adequate infrastructure and qualified & experienced human resources to execute the research project(s).

Procedure for Submission of Project Proposal:

The procedure for submission of the project proposal as per the prescribed format, selection/sanction of the project, release of grant and other conditions are given in the “**Guidelines for Fund Support for Research Projects**”, a copy of which is Annexed herewith.

Date and Mode of Submission:

The eligible Government Universities may submit a soft copy of their research proposal in the prescribed format to **The Convenor Secretary, Odisha State Commission for Women, Block-A1, 1st Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar-751007**, Odisha or through Regd. Post/Speedy Post or Email at oscw.od@od.gov.in or oscw.od@nic.in or oscw.odl@gmail.com within **15 days from the date of this advertisement**. The ‘Guidelines for Fund Support for Research Projects’ along with Annexure-I and II is enclosed herewith with for kind reference of all concerned.



Convenor Secretary
Odisha State Commission for Women

Guidelines for Fund Support for Research Projects

1. Introduction:

The Odisha State Commission for Women under Section 10(1) (a) of the Orissa State Commission for Women Act, 1993 (Act 19 of 1994) mandates the Commission to undertake and promote research activities/works in the field of women rights. This guideline contains rules for supporting the research projects to the Universities established by Government of Odisha (Government Universities) and prescribes the eligibility conditions, procedure for submission of research proposals, procedure for sanction of research projects, procedure for release of grant in aid instalments, and other conditions of the financial assistance provided by the Commission for the research projects.

2. Aims and Objectives:

The main objective of the scheme is to promote research in the field of women rights for developing and building knowledge and information on issues of concern, which may also culminate in addressing those issues. The findings of the research would also be taken up as issues for organizing seminars, conferences, workshops and training programs by the Commission to improve the status of women in the state. Therefore, the Commission intends to promote such research activities which are more focused along the lines of applied research or action-based research. The ultimate aim is to translate the research findings into an action plan so as to protect and promote rights of women that include civil and political, economic and social rights.

3. Thrust Areas/ Themes of the Research Projects:

The thrust areas/themes for undertaking the research project works/activities of the Odisha State Commission for Women for the current financial year i.e. 2025-26 are as follows:

1. Gendered Impact of Climate Change: Assessing the Socio-economic and Health Vulnerabilities of Women due to Climate Change.
2. Silent Wounds: Exploring the Dynamics and Consequences of Emotional Violence in Intimate and Domestic Spaces.
3. Migration and Gendered Exploitation: Experience of Women in Informal Labour Markets.
4. Challenges & Gaps in Implementation of the POSH Act, 2013 in Academia: Colleges & Universities in Odisha.
5. A Study on Cyber Crimes Against Women in Odisha: Trends, Tackling and Cyber Safety.

4. Eligibility Criteria:

The research support shall be made available to Universities established exclusively by the Government of Odisha (Government Universities) only with adequate infrastructure and qualified & experienced human resources to execute the research project(s).

5. Duration of the Research Project:

The duration of the research project is maximum for **6 Months** from the date of assignment of the research works by the Commission. The proposals may be submitted by only those Government Universities of Odisha which can complete the research works within the stipulated time period. The duration of the research projects shall not be extended under any circumstances whatsoever.

6. Quantum of Financial Assistance:

The quantum of financial assistance is confined to **Rs.4.00 lakhs** only per research project and the limit of financial assistance shall not be enhanced under any circumstances whatsoever.

7. Procedure for the Release of Fund Support:

The sanctioned amount shall be released in three instalments as per the procedure mentioned below:

- a. The first instalment of the grant comprising 25% of the total sanctioned amount by the Commission would be released after receipt of the request for its release on receipt of details of the bank account.

b. The second instalment of the grant comprising 50% of the total sanctioned amount by the Commission would be released after receipt of the progress report, utilization certificate in respect of the first instalment together with the item-wise statement of expenditure duly certified by the Head of the University.

c. The last and final instalment, i.e., remaining 25% of the total sanctioned amount may be spent by the Principal Investigator from the University's own resources, which would be reimbursed by OSCW on completion of the following requirements.

a) Receipt of the project report and its acceptance by the Commission.

b) In case there is any shortcoming in the project report, the third instalment would be withheld till such time the same is addressed properly to the satisfaction of the Commission.

8. Procedure for utilization of Funds:

a. The amount to be spent according to the approved heads/items within the approved allocation mentioned in the sanction letter/ Term of Reference (ToR). However, the University may re-appropriate expenditure from one sub-head to another, subject to a maximum of 15% in either case within the overall sanctioned amount. Prior approval in such cases is not necessary. All such reappropriation, however, should be reported to the Commission.

b. The financial assistance is not available for incurring any capital expenditure. The books & journals, if any, acquired by the Principal Investigator from the grant for the Research Project must be deposited to the OSCW or to the University's library after completion of the Project Work. The amount allocated under the head travel/ field work is to be utilized for data collection and collection of other information such as documents, visits to libraries, etc., within the general scope and sphere of the ongoing project.

c. The Principal Investigator may travel by the mode of transport as per his entitlement as per the rules of the University and restricted to the allocation under the concerned head. Foreign travel is not allowed under this scheme.

d. Statement of the bank account/ ledger account from beginning to end of the research project to be maintained systematically as per standard accounting procedures.

e. Utilization Certificate and head-wise statement of expenditure of the total amount spent together with bills/ receipts/ vouchers in original. (See Annexure-III)

The University will provide the required infrastructure facilities like office accommodation, furniture, computer, library, communication facilities, secretarial support services, etc. No amount shall be incurred from the sanctioned amount for the aforesaid purposes.

9. Procedure for Selection/Sanction of the Project:

i. The project proposal submitted to the Commission will be scrutinized by a Committee and, if required, the Commission may call for any clarification from the Principal Investigator or he may be asked to make a presentation before the Commission for which no TA/DA would be paid to him.

ii. During the presentation on the research proposal, the Principal Investigator may be suggested to make the necessary changes/modifications and after receipt of the revised proposal duly incorporating the suggested changes, the Commission may consider to approve the proposal.

iii. The decision of the Commission to accept or reject the proposal would be subject to viability of the project proposal. However, the decision of the Commission either way, i.e., to sanction or not to sanction the project shall be final and binding on the applicants.

iv. A Sanction Letter together with the Terms of Reference (ToR) would be issued after approval of the project which would indicate:

a. Title and objectives of the study

b. Research methodology

c. Coverage area of the study

d. Duration and schedule for completion of the study.

e. Outline of the tasks to be accomplished and the outcome expected from the study

f. Budget, release of grant in instalments and other conditions of assistance, etc.



10. Interim Progress Reports:

The Principal Investigator would be required to submit the interim progress reports at regular intervals to the Commission. If needed, s/he may be required to make a presentation before the Commission on the progress of work.

11. Changes in the Terms of Reference (ToR):

i. No change shall be made in the Terms of Reference (ToR) of sanction without prior approval of the Commission. The Principal Investigator will report to the Commission about the changes, if any, he intends to make in the ToR of the research project.

ii. The Principal Investigator of the project proposals should not be changed without the prior approval of the Commission. However, if the Principal Investigator associated with the project leaves the University at any stage after the commencement of the research study, the project may be continued by appointing a new Principal Investigator by the University, with prior approval of the Commission. Such request should, however, be timely sent to the Commission.

iii. If the Principal Investigator/ University fails to complete the project as per the ToR, the University will be debarred from receiving the financial assistance under the scheme and an appropriate action will be initiated as deemed fit by the Commission.

12. Submission of the Project Report:

i. Upon completion of the research study, the Principal Investigator would prepare and submit a draft report to the Commission.

ii. Principal Investigator may be asked by the Commission to make a power point presentation on the report before the Commission. The observations/ suggestions given during the course of presentation and subsequent discussion may be taken into account in finalizing the report.

iii. The final report of the project will be submitted by the Principal Investigator after incorporating the comments/ suggestions made by the Commission on the draft report. The reasons for non-acceptance of the comments/ suggestion, if any, should be properly explained to the Commission.

iv. The Principal Investigator/University may be required to send the primary data collected along with the particulars of respondents, if asked by the Commission.

v. The financial support under the Scheme provided by the Commission shall be duly acknowledged on all documents produced and prominently displayed with a disclaimer as given below:

a. **ACKNOWLEDGEMENT:** "This study was carried out with the financial support of Odisha State Commission for Women and conducted by [Name of the University with address]."

b. **DISCLAIMER:** "The University [name to be mentioned] has received the financial assistance under the Research Scheme of Odisha State Commission for Women to prepare this report. While due care has been exercised to prepare the report using the data from various sources, OSCW does not confirm the authenticity of data and accuracy of the methodology to prepare the report. OSCW shall not be held responsible for findings or opinions expressed in the document. This responsibility completely rests with the University conducted the research [Name to be mentioned]".

13. Copyright and Dissemination of Research Report:

i. **COPYRIGHT:** OSCW would have the intellectual property right for all the research studies outsourced. Prior permission of the Commission would be necessary before such study reports could be published by the Principal Investigator/University concerned.

ii. The soft copy of the study shall be put on the OSCW website for the purpose of dissemination of the study report. Further, the Commission may also grant permission for its publication in any form, i.e., Book/ Journal/ Newspaper, etc for public awareness.

14. Other Conditions of the Grant:

i. The Research proposal and final report should be in English.

ii. The Project Account will remain open for scrutiny by the OSCW or its representatives at any time.

iii. *The Principal Investigator/Co-Investigator of the project will not accept any financial assistance from any other source(s) for the same project assigned under the scheme by OSCW.*

iv. The persons engaged in the research project shall not be treated as the employees of the Commission in any manner.

v. There should not be any duplication/overlapping with the evaluation studies carried out by any other University/Government Agency/Institution/ Organization/NGO, etc.

vi. *The Principal Investigator will consult OSCW on the final methodology including the schedule/questionnaire etc to be adopted, keeping in view the objectives of the study before commencing the work of primary data collection.*

vii. The University or its research staff associated with the project shall not share the data collected for the assigned research study with any other University/Person or Organization without the prior approval of the Commission. The research study by the University shall not be used by the Principal Investigator or his research associates or anybody else for the preparation of any doctoral thesis/ dissertation or for attainment of any other degree/ diploma or publication(s) without the prior approval of the OSCW.

viii. In case of non-compliance of terms and conditions as laid down in the sanction letter, or in case of the unsatisfactory progress of the work, the project may be cancelled and the University shall have to return the entire money along with the interest earned. The concerned University will have to bear all responsibilities regarding any discrepancy and irregularity in the funding w.r.t. the sanctioned project.

15. Settlement of the Project accounts:

i. The University is required to settle the project account immediately on completion of the project. In case of balance grant, if any, is not claimed within *six months* from the date of completion of the project, the same will lapse and no representation will be entertained on this behalf.

ii. In case a separate bank account has been opened solely for the purpose of the research project, the same shall be closed after completion and settlement of the research project and the unutilized balance, if any, shall be refunded forthwith to the Commission.

16. Submission of the Project Proposal:

The proposal should be submitted to “**The Convenor Secretary, Odisha State Commission for Women, Block A1, 1st Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar-751007, Odisha**” within **15 days from the date of this advertisement**. The project proposal should contain five copies of the proposal along with a soft copy in the ‘Word’ and ‘PDF’ format in the prescribed format.


Convenor Secretary
Odisha State Commission for Women

PART-A
FORMAT FOR SUBMISSION OF PROPOSAL FOR RESEARCH PROJECT

1. Topic of the Research Project:
2. Name and detail address of the University where the research project will be undertaken:

3. Details of the Principal Investigator:

Name	
Designation	
Date of Birth	
Qualification	
Office Address	
Contact Number & Email Id	
Area of Specialization	
Experience of The Principal Investigator	
Teaching Experience	
Research Experience	
Year of Award of Doctoral Degree	
Title of Thesis For Doctoral Degree	
List of Publication (S): Papers And Books Published and/or Accepted During Last 5 Years	

4. Details of the Co-investigator, if any:

Name	
Designation	
Date of Birth	
Qualification	
Office Address	
Contact Number & Email Id	
Area of Specialization	

Experience of the Principal Investigator	
Teaching Experience	
Research Experience	
Year of Award of Doctoral Degree	
Title of Thesis For Doctoral Degree	
List of Publication (S): Papers And Books Published and/or Accepted During Last 5 Years	

5. Other details, if any, which may be relevant in support of your previous research work/project which you feel it necessary to mention:

Signature with Seal

PART-B:
PROPOSED RESEARCH PROJECT

1. Project Title:
2. Introduction:
 - i. Origin of the research problem:
 - ii. Literature survey/review of research and development on the subject:
 - iii. International Status:
 - iv. National Status:
 - v. Significance of the Study:
3. Objectives and scope of study:
4. Research Design, Methodology & Sample Size:
5. Duration of Project:
6. Plan of work and periodical targets to be achieved:
7. Anticipated/ Projected outcomes:
8. Financial Assistance:
 - i. Details of funds required:

Items/heads	Estimated Expenditure

- ii. Whether the University/Principal Investigator has received financial support for any research study/project earlier from any other funding agency? If so, please indicate the details.

9. List of the projects completed or ongoing with the Principal Investigator (PI):

Sl. No.	Name of the Project/ funded by	Duration of the Project	Date of commencement of the Project	Date of completion

10. The name of the concerned Department with facilities available in the University for the proposed research work:

Sl. No.	Particulars of institutional set up of the University and facilities available for the research project
i	
ii	
iii	
iv	
v	

11. Any other information in support of the proposal which may be helpful in evaluation:

Date:

**Name and Signature
Principal Investigator**

Place:

with Seal of the University

UTILIZATION CERTIFICATE

Certified that the amount of Rs..... (Rupees..... only) received from the Odisha State Commission for Women (OSCW), Bhubaneswar, under the scheme of support for Research Project titled..... vide OSCW Letter No. dated..... has been fully utilized for purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the Odisha State Commission for Women (OSCW), Bhubaneswar.

HEAD OF THE UNIVERSITY

SIGNATURE OF THE AUDITOR